

MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS

October 8, 2024

THE STATE OF TEXAS §

COUNTIES OF BRAZORIA AND FORT BEND §

BRAZORIA-FORT BEND COUNTIES MUNICIPAL UTILITY DISTRICT NO. 3 §

The Board of Directors (the “Board”) of Brazoria-Fort Bend Counties Municipal Utility District No. 3 (the “District”) met in regular session, open to the public, at 12:00 p.m. on Tuesday, October 8, 2024, at 9 Greenway Plaza, Suite 1000, Houston, Texas 77046, a designated meeting place outside the boundaries of the District; and via zoom and telephone conference at (346) 248-7799, participant code 885 7980 6900#, whereupon, the roll was called of the members of the Board of Directors, to-wit:

Corinne Haworth	-	President
Julie Winkle	-	Vice President
Afolake Cannon	-	Secretary
Bret Fugate	-	Assistant Secretary
Quinan Chang	-	Assistant Secretary

All members of the Board of Directors were present, thus constituting a quorum.

Also present at the meeting were: Jerry and Gayle Knight, residents of the District; Brandon West of Touchstone District Services, the District’s web services provider; Vanessa Hernandez of Myrtle Cruz, Inc., the District’s Bookkeeper; Corey Laughner of KGA DeForest, the District’s landscape architect; Carlous Smith of SiEnvironmental (“Si”), the District’s Operator; Hunter Soape of CDC Unlimited, LLC, the District’s mowing/detention maintenance provider; Sara Ahlschlager-Caudle of Utility Tax Service, LLC, the District’s Tax Assessor-Collector (“TAC”); Abel Gallegos of LJA Engineering, the District’s Engineer; and Laken Jenkins Kilgore, attorney, Emily Forswall, attorney, and Monica Britton, paralegal, of Coats Rose, P.C. (“Coats|Rose”), legal counsel for the District.

Whereupon, the meeting was called to order in accordance with the law and the notice posted, copies of which are attached hereto as Exhibit “A.”

HEAR FROM THE PUBLIC

The Board recognized Mr. and Mrs. Knight who addressed the Board regarding their concerns over their high water bill. Mr. Smith noted that the a crew was sent to check the meter

and no issues were found. Mrs. Knight stated that they had their home checked for leaks and noted that they do not have an active irrigation system.

After discussion and upon a motion duly made by Director Cannon, seconded by Director Haworth, the Board voted unanimously to approved a six (6) month installment and authorized the Operator to reassess and possibly replace the water meter.

APPROVE MINUTES OF MEETING

The Board reviewed the minutes from the meeting held September 10, 2024, which were previously distributed to the Board. Upon a motion by Director Cannon, seconded by Director Haworth, the Board voted unanimously to approve the minutes from the meeting held September 10, 2024.

HEAR CDC UNLIMITED REPORT

The Board recognized Mr. Soape who presented the CDC Unlimited Report, a copy of which is attached hereto as Exhibit "B".

Soape reminded the Board of the concrete debris removal project from contractors who left the debris during fence replacements as a result of Hurricane Beryl. He stated that this project has been completed and there have been no further issues with concrete debris. No action was taken.

HEAR FINANCIAL ADVISOR'S REPORT

The Board recognized Ms. Forswall who presented the Financial Advisor's Report on behalf of Tierra Financial Advisors.

Authorize Tierra to begin preparing the District's Series 2025 bond application

Ms. Forswall presented for the Board's review and consideration a proposal for Water, Sewer, and Drainage Bond Issue Report No. 4, a copy of which is attached hereto as Exhibit "C".

After discussion and upon a motion duly made by Director Haworth, seconded by Director Fugate, the Board voted unanimously to approve the proposal authorizing Tierra to begin preparing the District's Series 2025 bond application.

BOOKKEEPER'S REPORT

The Board recognized Ms. Hernandez who presented the Bookkeeper's Report for the Board's review and approval, along with certain checks for payment. A copy of the Bookkeeper's Report is attached hereto as Exhibit "D."

Next, Ms. Hernandez requested the Board's authorization to open a deposit account due to the amount of checks that are generated monthly. She noted that the account will be used for

payment to customers for deposit refunds. Ms. Hernandez stated that the fee that the bank charges for the account is \$30 per month.

Upon a motion made by Director Cannon and seconded by Director Fugate, the Board voted unanimously to approve (i) the Bookkeeper's Report and payment of the District bills and (ii) opening a deposit account for customer deposit refunds.

TAX ASSESSOR-COLLECTOR'S REPORT

The Board recognized Ms. Ahlschlager-Caudle, who presented the Tax Assessor-Collector's Report for the Board's review and approval, along with certain checks for payment for the month of September, 2024. Ms. Ahlschlager-Caudle stated that 0% of the 2024 tax levy has been collected as of September 30, 2024. A copy of the Tax Assessor-Collector's Report is attached hereto as Exhibit "E."

After review and discussion, Director Cannon moved to approve the Tax Assessor-Collector's Report and payment of the bills presented therein. Director Fugate seconded the motion, which passed unanimously.

OPERATOR'S REPORT

The Board recognized Mr. Smith who presented the Operator's Report, a copy of which is attached hereto as Exhibit "F." Mr. Smith noted that there were 1,818 connections in the month ending September, 2024, and that the total water accountability for the District was 101.74%. He also presented a list of delinquent accounts.

Following review and discussion, upon a motion made by Director Fugate and seconded by Director Cannon, the Board voted unanimously to approve the Operator's Report and the action items listed therein.

ENGINEER'S REPORT

The Board recognized Mr. Gallegos who presented and reviewed the Engineer's Report, a copy of which is attached hereto as Exhibit "G." No action was taken.

HEAR LANDSCAPE ARCHITECT REPORT

The Board recognized Mr. Laughner who presented the Landscape Architect's Report, a copy of which is attached hereto as Exhibit "H".

Following review and discussion, upon a motion by Director Cannon, seconded by Director Fugate, the Board voted unanimously to approve the Landscape Architect Report and the action items listed therein.

DEVELOPER'S REPORT

No report was presented.

HEAR TOUCHSTONE DISTRICT SERVICE'S REPORT

The Board recognized Mr. West who presented Touchstone District Services' Communications Report, a copy of which is attached hereto as Exhibit "I." Mr. West provided updates on communication projects and tasks that have occurred since the last meeting.

ATTORNEY'S REPORT

The Board recognized Ms. Forswall who presented the Attorney's Report.

Ratify approval of Amended Rate Order for garbage increase

Consideration was given to ratify the approval of the Amended Rate Order for the garbage increase.

Following discussion, upon a motion duly made by Director Cannon, seconded by Director Fugate, the Board voted unanimously to ratify the approval of the Amended Rate Order for garbage increase.

There being no further business to come before the Board, upon a motion duly made, seconded and approved unanimously, the meeting was adjourned.

[SIGNATURE PAGE FOLLOWS]

PASSED, APPROVED AND ADOPTED this 12th day of November, 2024.

(DISTRICT SEAL)



Secretary, Board of Directors